

# Privacy Policy for Top Floor Trading

## 1. Introduction

Welcome to Top Floor Trading! We prioritize your privacy and are committed to protecting your personal information. This Privacy Policy outlines how we collect, use, and protect the information you provide when you participate in our Discord server.

## 2. Information We Collect

We may collect the following types of information:

### a. Personal Information

Discord username and ID: Used to identify members in the server.

Email address (if voluntarily shared): For communication purposes, such as newsletters or announcements.

### b. Non-Personal Information

Server activity: Including messages, voice chat participation, and interactions within the server.

IP address and device information: Collected indirectly through Discord's platform to enhance security and prevent unauthorized access.

## 3. How We Use Your Information

We use the information we collect to:

Maintain and manage the server.

Provide members with relevant resources, updates, and event announcements.

Ensure compliance with server rules and community guidelines.

Improve the functionality and security of the server.

## 4. Data Sharing

We do not sell or share your personal information with third parties. However, we may share data in the following cases:

With Discord: Information is inherently processed through Discord's platform and subject to Discord's Privacy Policy.

Legal compliance: If required by law or to respond to valid legal processes.

Server security: To address potential violations of server rules or malicious activity.

## 5. Data Security

We take reasonable measures to protect your information, including:

Moderation tools to prevent unauthorized access or malicious activities.

Role-based access permissions to limit sensitive data visibility.

Regular monitoring of server activity for security risks.

## **6. Your Rights**

As a member of Top Floor Trading, you have the right to:

Access your data: Request a summary of the personal information we hold about you.

Update your data: Correct any inaccurate or outdated information.

Delete your data: Request removal of your information, subject to server rules and Discord's policies.

## **7. Cookies and Tracking**

Top Floor Trading does not use cookies directly. However, Discord's platform may collect information through cookies or similar technologies. Refer to Discord's Privacy Policy for details.

## **8. Third-Party Links**

Our server may contain links to third-party websites or resources. We are not responsible for the privacy practices of these external sites. Please review their privacy policies before providing any personal information.

## **9. Children's Privacy**

Our server is intended for individuals aged 18 and older. We do not knowingly collect personal information from children under 18. If you believe a child has joined the server and shared personal information, please notify the moderators immediately.

## **10. Changes to This Privacy Policy**

We may update this Privacy Policy periodically. Any changes will be announced within the server. Continued use of the server constitutes acceptance of the updated policy.

## **11. Contact Us**

If you have any questions or concerns about this Privacy Policy, please contact us via:

Discord: Contact a moderator/admin directly.

Email: [Insert email address].